

Circular ALL № 98 Y 2015-2016

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المدرسة اللبنانية – قطر

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الدوحة في 2016/4/7

الأعضاء أولياء أمور الطلاب في المدرسة اللبنانية المحترمين

تحية طيبة ،،

إيماناً منا بأهمية التواصل بين المدرسة وأولياء الأمور قمنا في السنة الماضية بعقد اجتماع لجميع أهالي الطلاب حيث قمنا بعرض شامل لخطة المدرسة الهادفة لتحسين البرامج ورفع نسب النجاح لجميع الطلاب في المدرسة. ولقد وعدناكم بمتابعة هذه العملية عن طريق التقرير السنوي الذي يوفّر لكم معلومات حول عدد الطلاب وعدد المعلمين ومؤهلاتهم التربوية. كذلك يوفّر التقرير شرحاً لرسالة المدرسة ورؤياها وبرامجها والنجاحات التي تم تحقيقها والتقدم الذي أحرزته في تحقيق الخطة المرورية وخاصة بما يتعلّق بنتائج الطلاب في الإمتحانات المدرسية والإمتحانات الرسمية والعالمية.

يرجى الإطلاع على التقرير السنوي في الصفحات التالية وفي حال كانت لديكم أسئلة بإمكانكم الإتصال بالإدارة في القسم الخاص بولدكم.

# **The Lebanese School of Qatar**

## **Annual Education Report (AER) February 2016**

It is our intention to continue the practice of sharing the LSQ Annual Education Report with all stakeholders including the Board of Trustees, LSQ staff and LSQ parents. This is a report on the state of the school covering an update on enrollment, staffing and resources, programs and student achievement, and attainment of School Improvement objectives.

At our general parent meetings on February 21, 2015, we shared with our stakeholders an update on the school, its goals and plans for improvement. Also, we presented an update on student achievement and the plan to pursue Accreditation under AdvancED. Prior to that meeting, similar information was shared with the Board of Trustees and with the LSQ staff.

The Annual Education Report for February 2016 covers the following topics:

1. Student Enrollment Update
2. Faculty: update on number, qualification, and professional development
3. LSQ Purpose & Mission: programs and resources to achieve the purpose of the school
4. Notable achievements
5. Progress in implementing the School Improvement Plan – LSQ Results
6. How LSQ Budget is consumed

## 1- Student Enrollment Update

The number of students enrolled at LSQ continues to grow year after year. The following table shows the change in student enrollment at LSQ for the last three years:

### Student Demographics by Section (Daycare, Nursery / Petite Section up to Grade 12 / ES3)

	2013 - 2014	2014 - 2015	2015 -2016
Preschool including Day Care	622	771	805
Primary English & French	862	949	956
Middle & Secondary English & French	420	432	468
<b>Total Number</b>	<b>1904</b>	<b>2152</b>	<b>2229</b>

The Lebanese School of Qatar is the only available option in this country for students opting for schooling in the Lebanese Official Curriculum as accredited by the Ministry of Education and Higher Education (MEHE) in Lebanon. Due to the limited number of classrooms in our campus and in order to accommodate the large influx of students in this school, the Board of Trustees has, over the years, with support from the State of Qatar, initiated four projects aiming at increasing the school capacity and modernizing its campus:

The first project, completed for the school year 2004 – 2005, helped in moving the school from its old location to the current location in a 45 classroom building, on a 25000 m2 land, supported by all the facilities needed in a modern school – this is what we refer to as the Main Building (Building A) on the LSQ campus map.

The second project, completed for the school year 2009 – 2010, added 17 classrooms and their facilities in what we refer to as Building B on the campus map.

The third project has resulted in the addition of 14 classrooms to the ground floor of Building B for the school year 2011 – 2012.

The fourth project consisted of adding a third building for the middle and secondary sections. This project, completed for the school year 2014 – 2015, is a three story building (Building C) with 27 classrooms and the needed facilities.

All of these worthy projects fell short of accommodating the increasing numbers of Lebanese children in Doha. The long list of Lebanese students waiting to enroll at LSQ forced the Board of Trustees to embrace a policy denying admission to other than Lebanese or Qatari students. This policy came with a grandfather clause enabling the already enrolled students to remain in the school until their graduation. Currently, out of the 2229 students enrolled from Preschool to High School, only 70 students are of Qatari National or students benefiting from the grandfather clause.

## **2- Faculty: update on number, qualification, and professional development**

LSQ is staffed with 149 teachers and 28 administrators. This means a ratio of one teacher to 15 students and, if administrators are included, a ratio of one adult to 13 students.

**We always aim at recruiting teachers who are well prepared for the role. Our current faculty include highly qualified teachers:**

- 4 are holders of Ph.D. degrees in their subjects of instruction
- 15 are holders of a Master's Degree level of education in the subjects of instruction
- 116 are holders of a Bachelor's Degree and/or Teaching Diploma
- 15 Possess some college education with at least 3 years of successful teaching experience

- 2 counselors with Master's Degree level of education with 21 years of combined experience in their respective roles.

**LSQ is committed to providing high quality professional development services to staff at all level:**

- All LSQ teachers (new and current) participate in more than 20 hours of professional development (PD Orientation) organized by the school during the two weeks prior to the arrival of students. The PD is mandatory and those who are not able to attend will have the chance for a make-up.
- All teachers are committed to spending up to 8 Saturdays or equivalent on PD activities organized by the school with local speakers or school people.
- LSQ teachers are involved in PD provided by Lebanese universities as for example many of our teachers participate in a summer workshop provided by LIU in Lebanon.
- LSQ has subscribed to School Improvement Network - Edivation (Known as PD 360). Every teacher is given log-in credentials to have 24/7 access, anywhere they have an internet connection. Edivation/ PD 360 is a rich database of searchable pedagogical resources including articles, presentations, audio and videos.
- From time to time, the school invites scholars from Lebanese Universities to deliver workshops and training for the teachers.

LSQ has an effective support system for teachers in the classrooms including educational resources and advanced technology – every classroom is equipped with a smart board and a desktop computer connected to the internet. All teachers receive adequate training on the use of this system.

LSQ teachers are supported via a teacher evaluation program run by the administrators supported by the School's 23 coordinators who play the role of peer coaches to the teachers assigned to their team. This system is presented and explained to all teachers at the start of the school year. It provides continuous monitoring of instruction, providing the necessary resources and support, identifying at-risk teachers and placing them on an individualized improvement plan. Finally, teachers who do not succeed through the improvement plan, are placed on the non-renewal list.

### 3- **LSQ Purpose & Mission: programs and resources to achieve the purpose**

The Lebanese School of Qatar has embraced the following:

**VISION** - LSQ is viewed as a model for schools in Lebanon and abroad. It is supported by the parents, the community, and its Board of Trustees. LSQ is guided by the official Lebanese curriculum, combining a rich heritage and keeping up with the advancements of the time. Expertise, commitment, and sacrifice, are only few of the faculty traits. Its graduates are well prepared for the global workplace and for higher education.

#### **MISSION** – (**ELITE**)

**E**xperienced and well prepared teachers to support student success in an ever changing world.

**L**earners who succeed in the Lebanese official exam and on International tests.

**I**llustrious environment branded with security, flexibility, moral behaviors, and appreciation of heritage

**T**eachers, parents and students are united in goals and means to achieve success at LSQ

**E**quipping graduates and preparing them for life with scientific, literary and aesthetic knowledge and skills

#### **The LSQ Vision / Mission statements sum it all:**

- The importance of this school as a model for an educational institution that leaves plenty of options for Lebanese immigrants to return with their families to live in Lebanon or to succeed in their new home.
- Our success is owed to a strong partnership between the parents, the Board of Trustees, and the staff, add to that getting support from the Lebanese Embassy in Qatar in its the role in linking the school with the Ministry of Education in Lebanon.
- This institution is focused on providing schooling according to Lebanese curriculum in the context of the Lebanese rich heritage and at the same time keeping up with advancements in the world of education; thus preparing students for success at work and in pursuing higher education once they return to Lebanon or wherever they settle.

**It is the belief of all LSQ stakeholders that to realize the vision of the school we must provide for:**

- Hiring and keeping competent, well prepared and committed faculty.
- A focus on what counts: succeeding in MEHE's and International tests/ exams.
- Safe & orderly climate and environment on campus and in the classrooms.
- Education must encompass academic achievement, moral enrichment, appreciation of own heritage, and openness to other cultures and beliefs.
- Strong partnership between parent and school.
- Preparing students for life with languages, sciences and the arts.

**LSQ embodies its purpose through the following program offerings and expectations for students:**

- LSQ adheres to the rigorous Lebanese Curriculum in all subjects.
- LSQ students achieve competency in all three languages: Arabic, English and French.
- LSQ offers High School students two concentration options a la Lebanese system: Life Science concentration and Sociology & Economics concentration.
- LSQ students receive practice and support in preparing for the SAT assessment; a test considered mandatory for students at the 11<sup>th</sup> grade.
- LSQ students in the French section receive practice and support in preparing for the DELF assessment; a test considered mandatory for students in grades 3, 6, 8, and 11 of the French track.
- LSQ students benefit from extended day and extended week (Saturday classes) where needed.
- LSQ students participate in Model United Nations activities MUN and THIMUN Qatar at the Qatar foundation.
- LSQ students participate in Qatar Debate organized by Qatar Foundation.
- LSQ students participate in Robotic competition in Doha.
- LSQ students participate in Speech Competition organized by The Toastmasters.
- LSQ students participate in TIMSS, PIRL and PISA as required by the Supreme Education Council.
- The school organizes university orientation sessions for students where speakers from various colleges and universities in Qatar, Lebanon, and other institutions from around the world hold

sessions on our campus to talk about their programs, admission requirements, and assist students in completing the preliminary paperwork for applications (AUB, Balamand, NDU, USJ, Qatar Foundation Colleges etc.).

- LSQ organizes summer packets that get distributed to students who need additional support in various subjects. The completed work will be checked by the teachers upon students return in September.
- Students at LSQ are subject to frequent assessment in all subjects (formative and summative).
- In addition to local assessment during and at the conclusion of each of the three terms, our students are assessed in math and English language by the MAP instrument, SAT, DELF and MEHE Official Exams.
- An Honor Roll system is in place where at the conclusion of each term, high achieving students will get a star on their report card. Those who obtain ten stars over two consecutive years get a certificate signed by their principal and the Superintendent.
- Homeroom setting is offered for students in the early grades up to grade 3 in both English and French sections.
- The school has hired a Lab Supervisor to facilitate science experiments in any of the three labs: Physics, Chemistry and Biology.
- The school offers students the access to the Internet via their classroom and in any of the three computer labs on campus.
- LSQ has purchased a subscription in Bright Education, an online software to provide more practice for grades 3 - 8 students in Math and Reading (English). This software can be accessed by students at home or in school.
- LSQ has purchased a license for Study Island, an American online academic program to serve grades KG2 -Grade 6 students in Math and Reading (English). This program can be accessed by students at home or in school.
- LSQ offers students in all grade a wealth of fun activities (inside school and outside the school).



- Students in primary, middle and secondary participate in student councils and conduct their elections via campaigns that imitate those campaigns in the political arena.
- Our students participate in academic competitions in Doha (Promising Poet, PISA, TIMSS, PIRLS, Memorizing the Quran etc.).
- A smart board connected to the internet is installed in every classroom.
- The campus is equipped with a Public Address system.
- The campus at LSQ is equipped with cameras in the playgrounds and in the hallways of all three buildings to ensure safety and security.
- Our students participate in the annual Qatar Olympics competitions in sports.

#### 4- NOTABLE ACHIEVEMENTS

The Lebanese School - Qatar - has always been considered, and its stakeholders would want to keep it, as one of the most important choices of educational institutions for the Lebanese Community in Qatar. Lebanese School - Qatar - prides itself in the continuous success of its students as well as former graduates. LSQ graduates are welcome at all universities in Lebanon. This is due to the excellent reputation projected by the performance our students have in pursuing higher education. Our graduates have succeeded in several fields and spheres of proficiency; such as Management, Medical, Engineering, Accounting, Programming, Directing, Teaching, Fashion designing, Trading, and more.

The Lebanese community in Qatar finds its utmost satisfaction and pride in the Lebanese School for many reasons; the primary reason being the high achievement of our student in:

- Official Exams Results (100% success, high percentage of high ranks, recently one of our student achieved the rank of one of the top ten students in Lebanon for the Brevet Exam).
- SAT test in grade 11 as this is an aspect of their preparation for college admission.
- DELF Exam in grades 3, 6, 8, and 11 on the French - Arabic side, in preparation for college admission.
- Excelling LSQ University Graduates (five LSQ graduates were recognized by the University of Georgetown- Qatar Foundation and Texas A & M - Qatar Foundation as high achievers.).

The secondary reasons being enriching their leadership and social skills through many venues, including:

- Participating in Arabic Language competitions in Doha.
- Participating in PISA competition two years ago (First place among Doha schools).
- Participating in TIMSS & PIRLS (TIMSS COMPETITION: recently G8 students from LSQ ranked third in Doha).
- Memorizing Quran's competitions in Qatar (many students achieved excellent rank in those competitions).

- Joining Olympic Competitions: LSQ students have year after year collected many awards from these competitions. As an example in 2014 - 2015, our students collected three gold medals, six silver medals, and one bronze medal.
- Competing Botball Regional Tournament (Third place double elimination; Judge's choice Award for best engineering G11 & 12 (2014 - 2015).
- Poetry Contest.

## 5- Progress in Achieving the School Improvement Goals – LSQ Results:

This is a highlight of the results we achieved as we have progressed in implementing the LSQ Improvement plan.

- OFFICIAL EXAM RESULTS - YEAR TO YEAR:** The rate of success in official exams for the school year 2014 – 2015 was **100%** for the Brevet Level (Middle School) with **56% achieving the “High Rank”**. As for the General Secondary Diploma exams, the success rate for the 2014 – 2015 year was **98% with 18% achieving the “High Rank”**. Our success record in the official exams remained high: in the two years prior to 2014 – 2015 the rate of success for the Brevet was **94% and 100%** for 2012 – 2013 and 2013 – 2014 respectively. As for the General Secondary the success rate for the two years was **97% and 100%** respectively.
- DELFL Results– (Diplôme d'études en langue français) Secondary & Primary Levels (ES2) & EB6:** Currently, LSQ mandates the administration of the DELF Test for grades EB6 (the equivalent of grade 6) with DELF A2, and ES2 (the equivalent of Grade 11) with DELF B2.

Starting in 2015 – 2016, we are extending the DELF assessment to grades EB3 (G3) with **DELFA1** and EB8 (G8) with **DELFB2**.

DELFL results from the last three years 2012 -2013 to 2014 – 2015 for ES2/Grade 11 show a success rate of **100%, 93%, and 100%** respectively. DELFL results for EB6/G6 show a success rate of **100%, 100%, and 100%** respectively.

As we look at the average scores for both levels over the last two years, when the DELF assessment became mandatory for all students in the target grades, we find a favorable increase in scores from 2013-2014 to 2014-2015: first at ES2/G11 the average increased from **62.28 to 64.95** on **DELF B2**, while it increased from **92.61 to 93.37** for **DELF A2** given to EB6/G6.

- c. **MAP Results: Math-Reading-Language Use from Spring 2015 and Fall 2015:** The RIT score average for grades 1 to 10 obtained by LSQ students compared with the average scores for a group of 4 countries of Egypt, UAE, Kuwait, Qatar combined, shows that the LSQ RIT average in Math compared with the combined averages for the four countries was **201.57 for LSQ and 197.46** for the other countries. As for Reading, LSQ received an average of **193.41 compared to 191.43** for the other group. In Language Use, LSQ received **208.9 compared to 203.31** for other countries. Although, LSQ is higher than the combined averages of these countries, we still see us not doing as well as other international schools – that is why we included an objective for improving MAP scores in the LSQ School Improvement Plan.
- d. **Local Assessment - Results for “Grades 4 and Above by Category” (Year to Year):** In this type of data analysis, we consider two categories of students ranked according to their achievement, those receiving a Final Average score of 11.99 and below and those receiving a Final Average score of 12 and above. The first includes students of average and below average achievement, and students who failed to pass. The second category includes students with high achievement ranging from good, very good, to outstanding – Honor Roll students included. The percentage of students falling in the first or low category for the school years 2012-2013 to 2014-2015 was 16.96%, 17.68%, 18.23% respectively, compared to 83.04%, 82.33%, 81.77% respectively for the high category. Although, the difference is not very significant, we still need to monitor these results to prevent such a trend. This data will continue to be used to inform our school improvement objectives and activities.
- e. **Local Assessment - Final Average per Grade as a Measure of Program Impact:** The Final Average for all grades from 4-12 in both English and French sections, as a

measure of program impact for the three school years 2012-2013 to 2014-2015 was **14.63, 14.67, 14.83** respectively (this is on the scale of 0 over 20). The school improvement activities aim at supporting this trend.

- f. **Local Assessment - Percentage of “Retained” students scoring below 10 over 20:** the percentage of grade 4-12 students “retained” due to a final average of below 10 on the scale of 0 over 20 in grades 4-12 (French and English) for the last three school years starting with 2012-2013 and ending with 2014 – 2015 was **4.61%, 4.55%, 5.04%** respectively. This remains within our objective to maintain a success rate of 95% for these grades.
- g. **Local Assessment - LSQ Dropout Rate in the last three School Years:** We consider dropout, a student who gets retained two years in a row at one grade level. The rate is calculated by dividing the number of students in this category for all grades (4 to 12) by the total number enrolled in the same grades. The number of students who fall in this category for the three years starting with 2012 – 2013 up to 2014 – 2015 has been 3, 4, and 5 students respectively. It follows that the dropout rate for LSQ during these year has been **.19%, .20%, .20%** respectively. Although these figures are considered extremely low by the standards.

## 6- **How LSQ Budget is consumed**

The following table shows the Lebanese School budget expenditures for the last two school years:

## LEBANESE SCHOOL Two Year Expenditures Breakdown

Academic Year	2013-2014		2014-2015	
Number of Students	1,898		2,131	
<b>Payroll &amp; Employee Benefits</b>	19,625,553.00	79.26%	24,737,680.00	78.96%
Basic Salaries				
Accommodation				
Apartments Lease				
Cost of Living				
Transportation				
Other Benefits				
Termination Settlement				
Tickets				
RP & Visa Fees				
Bonus/Overtime				
Teacher Substitution				
Leased Accommodation Expenses				
Recruitment Expenses				
Gratuity Expense				
<b>Costs Related To Sales</b>	2,286,892.32	9.24%	2,764,059.01	8.82%
Cost Of Books/Notebooks				
Cost Of Uniform				
Cost of Stationery				
Cost of Educational Material				
Other Inventory Related Costs				
<b>Professional Fees</b>	266,040.75	1.07%	417,545.35	1.33%
Consulting Fees				
Software				
Training & Development Fees				
Audit Fees				
Accreditation & Official Exams Fees				
<b>Maintenance &amp; Repairs</b>	688,544.07	2.78%	1,167,596.00	3.73%
Premises Maintenance				
HVAC Maintenance				
Tools & Equipment Maintenance				
Furniture Maintenance				
MEP Maintenance				
HSE Maintenance				
Vehicles Maintenance				
<b>Insurance</b>	172,574.62	0.70%	201,216.22	0.64%
Medical Insurance				
Workman Compensation Insurance				
Public Liability Insurance				
Property Insurance				
Vehicles Insurance				
Money Insurance				

<b>General &amp; Administrative</b>	<b>774,757.20</b>	<b>3.13%</b>	<b>989,582.75</b>	<b>3.16%</b>
Cleaning Expense				
Sports Expenses				
Nurse Expenses				
Laboratory Expenses				
Computer/Photocopy Expenses				
Library Expenses				
Miscellaneous Office Expense				
Bad Debt Expense				
<b>Transportation</b>	<b>401,369.00</b>	<b>1.62%</b>	<b>666,056.00</b>	<b>2.13%</b>
Bus Lease				
Fuel				
Misc. Transportation Exp.				
<b>Festivities &amp; Private Tutoring &amp; Publicatio</b>	<b>309,865.00</b>	<b>1.25%</b>	<b>235,433.44</b>	<b>0.75%</b>
Activity Expenses				
Graduation Expenses				
Christmas Celebration				
Mothers Day Expenses				
Independence Day Celebration				
Teachers Day				
Misc. Festivities Expenses				
Private Tutoring				
<b>Communication</b>	<b>60,137.31</b>	<b>0.24%</b>	<b>87,548.28</b>	<b>0.28%</b>
Internet Expense/SMS				
Telephone Expense				
Postal Expense				
Website/Email Hosting Fees				
<b>Other Expenses</b>	<b>176,375.03</b>	<b>0.71%</b>	<b>61,092.22</b>	<b>0.20%</b>
<b>Total</b>	<b>24,762,108.30</b>	<b>100.00%</b>	<b>31,327,809.27</b>	<b>100.00%</b>

**Capital expenditures which are funds used by the School to acquire or upgrade physical assets such as premises expansions, furniture or equipment range between 1.5 to 2 Million Riyals on an annual basis.**

**In conclusion, we are proud of the success our students are making. The School is fortunate to have staff that is committed to produce great results in student success; we appreciate their work and their unequivocal care for their children. It is very obvious that our Board of Trustees are determined to drive this school to new heights – we thank each and every member of the BOT for their generosity in supporting LSQ by providing the resources and tools that keep us ahead.**

**We thank our parents for their cooperation and for their trust. Together, we will continue to achieve the goals we set for our school and together, we will ensure the continuous improvement in our programs and in our results.**